

Student instruction for completing online course evaluations

1. Log on to my.wsu.edu. Click on “Academics” in the left hand menu on the screen.
2. You will see the courses you are enrolled in for this semester. Next to the courses being surveyed you will see a link to the corresponding survey. Click the link.
3. Complete all surveys for which links are provided.
4. Check the box at the end of the evaluation that records that you have completed the survey. Remember, all evaluation information is confidential, only your name will be provided to the instructor so they may award credit for completing the survey, if they so choose.